



Room Capacities for Various Set Up Options

Meeting Room	Dimensions	Square Footage	Boardroom Set Up (One Large Table)	Theatre Set Up (No Tables)	Seminar Set Up (Rounds of 6, Facing Front)	Dinner Set Up (Rounds of 8)	U-Shape Set Up
Grand Ballroom	63ft. wide x 67ft. long	4,221 sq.ft.	36	300 max. (200 - 250 recommended)	144 (no additional tables)	224 (no additional tables)	48 (outside only)
	Stage 32ft wide x 10ft deep			+ Head Table of 12 on Stage	114 (with additional tables)	160 - 192 (with additional tables)	92 (all sides)
Round Room	Approx. 36ft x 46ft	Approx. 1,500 sq.ft.	24	80 max.	48	72	22 (outside only)
				(or 60 + Head Table of 10)	+ Head Table of 10	+ Head Table of 10 at Front (64 + Head Table of 10 at Front Recommended)	38 (all sides)
Dining Room	16ft. wide x 32ft. long	512 sq.ft.	20	36 (30 recommended)	18 (around one table, one open end for screen/speaker)	See Board Room Set Up	See Seminar Set Up
Reading Room	24ft. wide x 22ft. long	528 sq.ft.	12	18	8 (around one table, one open end for screen/speaker)	See Board Room Set Up	See Seminar Set Up
Coffee Room	14ft. wide x 25ft. long	350 sq.ft.	12	20	N/A	16 (2 rounds of 8 seats)	N/A
						24 (assorted tables of 4 to 6 seats)	
Board Room	15ft. wide x 18ft. long	270 sq.ft.	12	N/A	10 (around one table, one open end for screen/speaker)	N/A	N/A
Cathedral	Floor Area 29ft. wide x 44ft. long	Floor Area 1,276 sq.ft.	N/A	540 max. (500 in stands + 40 on floor)	N/A	N/A	N/A
	Stage Area 45ft. wide x 27ft. long	Stage Area 1,215 sq.ft.					